



Recommendation Form

(To be filled out by the Adviser)

**AO FORM NO. 003
APPLICATION
ADMISSIONS OFFICE**

SCHOOL YEAR: _____
 NAME OF THE APPLICANT: _____
 LEVEL APPLYING FOR: _____
 NAME OF SCHOOL: _____

Kindly fill out all fields, put N/A for those that do not apply to you.

1. ACADEMIC RECORD

| QUARTER / TRIMESTER | English | Math | Social Studies | Science | Music / Art | Conduct |
|--|---------|------|----------------|---------|-------------|---------|
| First Quarter / Trimester | | | | | | |
| Second Quarter / Trimester | | | | | | |
| General Average (as of 2nd Qtr / Trimester) | | | | | | |

2. SCHOLASTIC STANDING

Top 10 percent of the class
 Upper 25 percent of the class
 Upper 50 percent of the class
 Belongs to lower 50 percent of the class
 Belongs to bottom 25 percent of the class

3. TYPE OF SECTION

Honors
 Semi-Honors
 No Honors

4. RECOMMENDATION

a. Is the applicant a candidate for honors? YES NO

b. Has the applicant ever been subjected to disciplinary action, misconduct or academic deficiency?
 YES NO If YES, please explain why: _____

c. Has the applicant failed in any subject in previous school years? Please give subject(s) and grade(s) obtained.

Please check:

Strongly recommended
 Recommended
 Recommended with reservation
 Not recommended

Details of the person accomplishing this report:

Printed Name: _____ Signature: _____
 Position: _____ Date: _____

Please affix school dry seal here:

Thank you for completing this student's recommendation to our School. Please seal this form in an envelope and sign on the flap. Return to the student for submission to our office. All ratings, responses and recommendations in this form are regarded as confidential.